

The following guidelines have been established to ensure the safety of our students when blogging.

- Student work will only be identified by their first names. All comments made by students, on any HPS blog, should have their first names only.
- Parents who leave comments on our class and RFF blogs are asked to use their first names only when leaving comments, so as not to identify children e.g. Josh's mum or Jessica's grandfather.

**Note:** This does not apply to parents etc commenting on our School or Library News Blogs.

- Posts will not include any personal information about students e.g. their addresses.
- All comments submitted have to be approved by the teacher who has set up the blog. That is why comments do not appear immediately, only after checking by the teacher.
- All students must have parental permission to have their photograph or work published on the blog.
- Our blogs at HPS are set up so only teachers can make posts. Students, family and the wider community can make comments.
- Students; please always write in full sentences and check your spelling no "text talk" please.

To find out how we are using blogs to enhance students' learning, please read this <u>linked information sheet.</u>